

# HISTORICAL COMMITTEE



## **General Purpose:**

**A committee that endeavors to preserve and share with the congregation any information, source materials, and artifacts that tell the story of the ways in which our Heavenly Father has used this church to further His kingdom.**

## **Responsibilities:**

- **Collect any resource materials pertaining to the church (minutes, scrapbooks, newspaper articles, references in The Alabama Baptist, play or pageant scripts, programs, tapes, copy of weekly newsletter, copy of the church constitution and bylaws, etc.)**
- **Work with the church secretary and/or church clerk to preserve historical materials (include the wording of motions made in conference, the names of members who make motions, the names of members who second motions, names of members who speak during conferences, etc.)**
- **Have records microfilmed for protection against loss by natural disaster or destruction. This service is provided free of charge by the Alabama Baptist Historical Commission.**
- **Write summaries of the events in the church. It is a good idea to write a brief summary each year.**
- **Conduct interviews with church members, either audio or video. This will provide important information that may not be contained in written records.**
- **Use acid-free materials (paper, boxes, covers, etc.) for preservation purposes. Although they are costly, these materials will keep indefinitely.**
- **Use acid-free snapshots and slide preservers. Make every effort to identify people in the pictures.**
- **Emphasize the history of the church on special days.**

**For more information, contact:**

**Lucille Martin 256-766-2102 or Dot Madewell 256-766-4990**